



**EXHIBITION RULES**  
**WAAF SUMMER EXHIBITION 2010**  
**AT THE HARLEQUIN CENTRE UPPER GALLERY**  
**FRIDAY 9<sup>th</sup>. TO SUNDAY 18<sup>th</sup>. July 2010**

*watford area arts forum*

Each artist can submit up to **FOUR FRAMED** works. They may be subject to selection but as many as possible will be hung.

**VENUE**

The Upper Gallery in the Harlequin Centre, Watford at the top of the escalator to level 1 of the Palace 'Harlequin' car park.

**EXHIBITION OPENING DATES & TIMES**

Friday 9<sup>th</sup>. July to Sunday 18<sup>th</sup>. July 2010

Monday – Saturday 10.00am to 6.00pm. Sunday 11.00am to 5.00pm.

**HANDING IN OF WORKS**

**Thursday 8<sup>th</sup>. July** between 9.00am and 11.00 am.

Please let **Evelyn Row** know if your work needs to be dropped off during your lunch break.

Phone on **01442 242618** or e-mail [evelyn.row@btinternet.com](mailto:evelyn.row@btinternet.com)

**FEES**

£2 per work for current members of WAAF. **Non WAAF members £3 per work** .

We regret, no unframed work this time. All cheques payable to **Watford Area Arts Forum**

**MEDIA**

Any media may be submitted but **MUST** be original works – **no copies or Giclee prints**.

**FRAMING**

All work should be suitably framed apart from 'box canvasses', Clip Frames will not be accepted, **All works to have screw eyes and cord on back of work. Please make sure the cord forms a "V" when the work is hung.**

**ENTRY FORM** An exhibition entry form must be submitted with the exhibits, please write clearly.

**LABELS**

Each work must have a stick on label on the back giving the title, name and price. A label should also be attached by cord so that it will hang over the print or the picture when hung.

**INSURANCE**

The insurance of all the exhibits is the responsibility of the individual person.

**WAAF can not accept responsibility for loss or damage.**

**STEWARDING**

It is a condition of entry that **ALL ARTISTS DO SOME STEWARDING**, artists will need to enter their stewarding time in the Stewarding Rota before handing in their work.

**COMMISSION** WAAF will take 20% commission of the sale price of each work.

**OFFICIAL OPENING**

The Official Opening will take place on Saturday 10<sup>th</sup>. July at 2.00pm. All members, exhibitors and their guests are welcome. Please do come, meet the artists and support the exhibition.

**COLLECTION** Artists must collect unsold work on Sunday, 18<sup>th</sup>. July between **3.00pm and 5.00pm**.

**For any further information please contact Evelyn Row on 01442 242618 or e-mail [evelyn.row@btinternet.com](mailto:evelyn.row@btinternet.com) For latest updates, please visit [www.watfordareaartsforum.com](http://www.watfordareaartsforum.com)**

**NO UNSOLD WORKS TO BE REMOVED BEFORE CLOSURE OF THE EXHIBITION**