



EXHIBITION RULES

WAAF AUTUMN EXHIBITION 2008
AT THE HARLEQUIN CENTRE UPPER GALLERY
FRIDAY 14th TO SUNDAY 23rd. NOVEMBER

watford area arts forum

Each artist can submit up to **FOUR FRAMED** works. They may be subject to selection but as many as possible will be hung.

VENUE

The Upper Gallery in the Harlequin Centre, Watford at the top of the escalator to level 1 of the Palace 'Harlequin' car park.

OPENING TIME

Saturday, 15th. to Sunday 23rd. November.

Monday – Saturday 10 to 6PM. Sunday 11 AM to 5PM.

HANDING IN

Friday, 14th. November. 9 to 11 AM.

Please let Don Lanstone know if your work needs to be dropped off during your lunch break.

Phone on **01923 235450** or e-mail dlanstone@hotmail.com

FEES

£2 per work for the current members of WAAF. **Non members £3 per work.**

We regret, no unframed work this time. All cheques payable to **Watford Area Arts Forum**

MEDIA

Any media may be submitted but **MUST** be original works – **no copies or Giclee prints.**

FRAMING

All work should be suitably framed apart from 'box canvasses', Clip Frames will not be accepted, **all works to have screw eyes and cord on back of work.**

ENTRY FORM

An exhibition entry form must be submitted with the exhibits, please write clearly.

LABELS

Each work must have a stick on label on the back giving the title, name and price. A label should also be attached so that it will hang over the print or the picture.

INSURANCE

The insurance of all the exhibits is the responsibility of the individual person.

WAAF can not accept responsibility for loss or damage.

STEWARDING

It is a condition of entry that all artists do a stint on stewarding, artists will need to enter their stewarding time in the Stewarding Rota before handing in their work.

COMMISSION

WAAF will take 20% commission of the sale price of each work.

PRIVATE VIEW

This will take place on Saturday, 15th. November from 12 to 2PM. All members, exhibitors and their guests are welcome. Please do come, meet the artists and support the exhibition.

COLLECTION

Artists must collect unsold work on Sunday, 23rd. November from 3 to 5PM.

For any further enquiry please contact Don Lanstone on 01923 235450 or e-mail dlanstone@hotmail.com. For latest updates, please visit www.watfordareaartsforum.com